

SCHOOL TRAFFIC SAFETY TEAM

This year, because we only have 12 Year 6 students, we will only be operating the school patrol on Mungavin Ave. There will be no school wardens on Martin St this year but Mrs Bloomfield will supervise children crossing from 8.30 to 8.45am. The Mungavin Ave Road Patrol will operate between 8.30—8.45am. The children will be supervised while crossing on Mungavin Ave after school.

PHONE NUMBERS AND PARENT CONTACTS

Please advise the school of any changes of address, phone number or parent contact. It is vital that we have up to date records in case of an emergency, especially names of adults who can pick up your children if you are unable to.

VALUABLES AT SCHOOL

We ask that parents do not allow children to bring toys/valuables and/or money to school. Teachers can waste a lot of time sorting out problems with lost or broken toys/money.

REPORTING TO THE OFFICE

Parents are asked not to interrupt teachers and children during class time. Please leave any lunches or messages at the office and we will ensure that they are delivered at the appropriate time.

REPORTING TO PARENTS

We aim to inform parents of their child's progress and achievements throughout the year. A Parent/Teacher Conference will take place each year and will be honest appraisal of children's progress and achievements.

5 Year Report and Meeting

6 Year Report and Meeting

Term 1 - Sports Evening

-Student/Parent/Teacher Meetings

Term 2 - Written Report

- Parent/Teacher Meetings

Term 4 - Samples of Learning folder

- Student/Parent/Teacher Meetings

FAMILY SUPPORT WORKER (SWIS)

We have a Family Support worker who works at Porirua East School. The Principal will contact whanau if a referral is considered appropriate and helpful.

SCHOOL TERMS AND HOLIDAYS 2016

First Term: Wednesday 3 February to Friday 15 April

Second Term: Monday 2 May to Friday 8 July

Third Term: Monday 25 July to Friday 23 September

Fourth Term: Monday 10 October to Friday 16 December

ADDITIONAL HOLIDAYS

Waitangi Day Holiday Monday 8 February

Easter Friday Friday 25 March

Easter Monday Monday 28 March

Easter Tuesday Tuesday 29 March

Queen's Birthday: Monday 6 June

Labour Day: Monday 24 October



PORIRUA EAST SCHOOL

Mungavin Avenue

Telecom Exchange

Gower School Hall

Playing Field

Rm 8	Pridelands After School Care
Rm 7	Senior Net
Rm 6	
Library and Resource Information Centre	Hilda Bloomfield
Staff Room	
Principal	Irene Unasa
Office	Kathy Rapson
Foyer	
Resource Room	
Rm 4	
Rm 3	Fiona Maddever Y3/Y4
Rm 2	Ruth Mahupuku-Kelly Y4/5
Rm 1	Andrew Morris Y 5/6

Martin Street Entrance

Rm 13	Mana Reading Recovery Centre	Christine Angus NE/Y1
Rm 12		
Rm 11		Ruth Scott Y1
Rm 10		Lea MacFarlane Jo Shuttleworth Y 2
Rm 9		
Entrance		
Rdg Rec		Janet Cus
Deputy Principal Office		Ruth Mahupuku-Kelly

INFORMATION BOOKLET

PORIRUA EAST SCHOOL

8 Martin Street

PORIRUA 5024

Tel: 04-2378520

Text: 021-1406576 (absences)

www.poriruaeast.school.nz



Porirua East School

Learning and achieving through
acknowledging and valuing
who we are now,
where we have come from and
who we can become

WELCOME TO PORIRUA EAST SCHOOL

Our Vision expresses a sense of purpose of showing the way forward by ones actions. It involves the development of positive role modelling and commitment to assisting every child to respect knowledge and learning as a valuable and ongoing activity.

HISTORY

1st Principal - Mr Rogers. The school opened in 1954 originally as a side school to the old Porirua School, which was later pulled down and resited at Elsdon. The school hall, built in 1960, was named after the long serving second Principal, Mr Gower (1958-1969).

TYPE OF SCHOOL

Contributing State Primary School.

STAFF

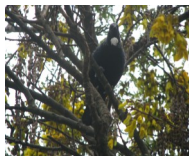
Principal	Irene Unasa
Deputy Principal	Ruth Mahupuku-Kelly
Teachers	Christine Angus Ruth Scott Andrew Morris Philip Quinn Jo Shuttleworth Lea Macfarlane Fiona Maddever
Reading Recovery	Janet Cus
Office Manager	Kathy Rapson
Teacher Aide	Hilda Bloomfield Elsie Maladina Kieley Dunlop-Brown
Care Taker	Stuart Compton
Cleaner	Marie Sampson
BOARD OF TRUSTEES	
Chairperson	Jim Wiki
Staff Representative	Andrew Morris
Principal	Irene Unasa
Secretary	Kathy Rapson
Members	Quentyn Waa Aroha Thompson Leini Laumua Zar Mason

We have a very active Board of Trustees who meet monthly. Meeting dates and times are published in the school newsletter. All BOT meetings are open to the public. You are most welcome to attend.

ATTENDANCE

We attempt to contact the parents of all children who are not at school so would appreciate a phone call or text before 9am. This is to ensure the safety of your child.

School Begins	8.55am
Morning Tea	10.35-10.55am
Lunch	12.30-1.30pm
School ends	3.00pm



CONSULTATION AND COMMUNITY INVOLVEMENT

A healthy learning environment for children is created when the school, parents and other members of the community are involved and committed to working together. Parents have opportunities to be involved and are consulted via the following:

- Regular school Newsletters
- Written reports & meetings with whanau
- School Community meetings
- Regular sporting, social and cultural events throughout the year
- School assemblies (fortnightly Wednesdays)
- Daily Karakia

ENROLMENTS

We encourage all New Entrant children and their parents to have a series of classroom visits before starting school. Please contact the school at least three weeks prior to your child turning 5 so that these visits can be arranged. You will be asked to complete the following forms:

- (a) **School Enrolment Form** - we will need to know a person and phone number we can contact in an emergency.
- (b) Please also bring a copy of your child's **birth certificate** and **Immunisation certificate**
- (c) **Dental Clinic Enrolment Form**

HEALTH

A healthy child is able to cope with a busy school life - a sick child finds learning difficult. The school provides some services to help parents.

- 1. Minor injuries and Sickness**
These are attended to in the medical room at the school. If there is any doubt as to the seriousness of the complaint, parents are contacted immediately. **For this reason it is essential that the school be informed of any changes of address, telephone number and emergency numbers.**
- 2. Public Health Nurse**
The nurse visits the school and provides a link between school and home.

LUNCHES

We promote healthy eating at Porirua East School.

NO:

- Store brought lunch 'packs'
- Lollies, chewing gum or fizzy drinks please

Children are able to purchase Subway lunches through the school on Wednesdays and Fridays, please see the office for an up to date price list.

PARENT CONCERNS

Parents are welcome at all times to contact the school and arrange an appointment to discuss any matters of concern. In most cases discussion with your child's teacher is all that is required. We value parent support and input at Porirua East School. The teachers are in their classrooms at 8.30am and available for parents. If you wish to meet with the principal please ring the office and arrange a time.

LIBRARY

We have a well stocked, attractive library. During class library periods each child may choose two books to be issued in his or her name. They may keep them for up to two weeks. The children also use the library for studying and research. A replacement cost of between \$10-\$20 is made in the event of any book lost.



LOST PROPERTY

It is essential that all belongings are named. There will be a lost property display at the end of each term. Parents are asked to check for any missing items of clothing.

UNIFORM REQUIREMENTS

We have a uniform at Porirua East School that can be purchased from Cus Classic. We do not allow children to wear jewellery at school. It is inappropriate and dangerous. Regarding pierced ears please ensure your child wears small studs. No sleepers or 'dangly' earrings.

NOTICES

Newsletters are sent home fortnightly keeping parents informed of school events. At times other notices will be sent home about trips, visits, and other activities relating to more specific events.

PARENT HELPERS

We welcome parents who may be able to help on a voluntary basis in classrooms or with activities such as sports and clubs. If you would like to help in any way please let us know.

- Sports coaching
- Library help
- Discovery Time - both junior and senior

SCHOOL DONATION

Each year we ask our families to make a voluntary school donation of \$40.00 per child with a maximum of \$75.00 per family per year. Receipts will be issued from the school office and you may qualify for an income tax credit from Inland Revenue. We use these donations to help us provide some extra resources in the delivery of our curriculum.

